

WRIGHT TOWNSHIP PLANNING COMMISSION

MEETING MINUTES

MARCH 17, 2014 – 7:30 P.M.

1. Meeting was called to order by Commissioner Dausman with the Pledge of Allegiance and a Prayer at 7:35 P.M.
2. No Parking in Firemen Spaces was announced.
3. There were no additions to the Agenda.
4. Commissioner Karr motioned and Commissioner Gray supported to approve the minutes from the February 17, 2014 meeting.
5. No public comments for items not on the Agenda.
6. There was continued discussion on the Five Year Master Plan Review. Commissioner Dausman said the Board of Trustees did approve the Commission to use the Planner on this project. He then asked the Planner, Greg Ransford to update us on how the board would proceed with this effort. Greg let the board know that The Master Plan's philosophy would not change. The Chapters would be re-organized and updated. Some things may be added that are not in the Plan now, but need to be. Some things would be taken out that do not need to be there. It would be updated with any new items that have come up since the last Master Plan review. To start with the planner would be at each of the meetings with two to three chapters from the Plan to go over with the Commission. He felt the Commission has a much better pulse on the community, so they would have to work with him on all parts of the Plan. Karr suggested that in the Introduction of the Master Plan we would let the community know that we appreciate the work in the past on the Master Plans, and that we are only refreshing for the State mandated Five Year Master Plan Review. Greg let the Board know he appreciated this information. Next month's meeting the Commissioners and Planner will be working on the Introduction, and the Create Ag. Chapter of the Master Plan. Commissioners will have a copy of what Greg is recommending some time before the next Planning Commission Meeting.
7. There was a discussion of the Special Land Use Procedures. The Commission wanted to work on what to do with future application procedures. In the past some of the applications have come to the Commission incomplete, and the site plan inadequate. When this happens, it is very hard for the Commission to make a decision in one meeting. The meeting goes on for hours and sometimes a decision is not made because the Commission has spent the meeting trying to get answers that should already be in front of them, If an application, or site plan is not complete it will have to be a Preliminary Planning Commission Meeting, not a Public Hearing. The procedure should start with the Clerk receiving the information from the Applicant, the Clerk sends it to the Planner; the Planner goes through the information and makes sure the application is ready for the Planning Commission. If the application is ready for the Commission, then a Public Hearing notice can be requested of the press fifteen (15) days before the meeting date. Therefore the Commissioners would have at least two (2) weeks to review the information and be ready for the Public Hearing.

8. Chester Township has completed their Five Year Master Plan Review and sent us a copy of it on disc for us to review if we so wanted.

9. Commissioner Gray asked about the site plan they had received at this meeting. The Planner let him know that it was a site plan for the Berlin Raceway. They request to build suites and request a special meeting to approve them. The Commission set March 24, 2014 at 7:30 PM.

10. Commissioner Karr brought information from the Board of Trustees as information only. The Circuit Court has ruled that Best Drug has permitted use of 15140 Sixteenth Avenue, and a Special Land Use Permit is not required.

11. Commissioner Ruwersma motioned, and Commissioner Dousman supported to adjourn meeting at 10 P.M.

Respectfully submitted by,

Theresa Frank, Clerk for Wight Township, Recorder for Planning Commission