

**WRIGHT TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING MINUTES
NOVEMBER 21, 2016, 7:30 P.M.**

1. The meeting was called to order by Chair Rich Dausman at 7:35 p.m. with the Pledge of Allegiance and a Prayer. Commissioners present: Rich Dausman, Steve Gray, Gary Karr, Dan VanDyke and Steve Van Timmeren. Also present were Wright Township Planner Greg Ransford and Clerk Maureen Carmody as Recording Secretary.
2. No parking in the marked fire spaces was announced.
3. No changes were made to the agenda.
4. Commissioner Karr stated that due to the minutes being sent to the lawyers for review he was not able to obtain a draft of the previous month's minutes from Recording Secretary Theresa Frank before tonight's meeting, and therefore was unable to make any necessary corrections. Missing from the October 17, 2016 minutes were the addresses of those who made comments at the meeting. There was discussion of whether approval of the October 17, 2016 minutes should be tabled until the next meeting. Planner Ransford stated that approval of the minutes was necessary as the approved minutes constitute a special use permit for the applicants at the October meeting, and that the special use permit would be significantly delayed if there was no meeting in December. Chair Dausman declared that the minutes could be amended to include the addresses of those who made comments at the October meeting. Commissioner VanDyke moved, with support from Commissioner Gray, to approve the October 17, 2016 final copy of the minutes with the addition of the addresses of those who made comments at the meeting. Motion carried by unanimous vote.
5. There were no public comments for items not on the agenda
6. There was continued discussion of the five-year Master Plan. Chair Dausman explained the process of the review of the Master Plan for the benefit of the new member, Commissioner Van Timmeren. Chair Dausman further explained that, through the review process, the Planning Commission has reorganized the Master plan so that information is organized by zoning district. Planner Ransford explained to the Commission the process of sending the revised Master Plan for review by the Township Attorneys and the Township Board. After review, the Township Board would then authorize the distribution of the Master Plan to various affected entities. These entities would then have sixty-three (63) days to review the Master Plan and make comments. After this process is complete, the Planning Commission would then hold a public hearing regarding the revised Master Plan, after which it would then be sent to the Township Board for adoption. Commissioner VanDyke inquired of Planner Ransford whether a correction had been made in Chapter 11 regarding 48th avenue as the

western boundary of the Wright Township. It had been mistakenly listed as the eastern boundary of the Township. Planner Ransford assured him that the correction had been made. Commissioner VanDyke also stated that he thought there were more all-season roads in the township than are currently indicated in the Master Plan. It was Commissioner Karr's opinion that the Master Plan was ready to be sent to the attorneys for review; that any further corrections would be minor. Commissioner Vandyke moved, with support from Commissioner Karr, to send the Master Plan to the Attorneys for review. Motion carried by unanimous vote.

7. Chair Dausman announced that he was pleased to welcome new Commission member Steve Van Timmeren and new Recording Secretary Maureen Carmody. Chair Dausman also wished to express the sincere appreciation of the Planning Commission members to Theresa Frank for all her efforts throughout her years of service to the Planning Commission.
8. There were no Wright Township Board communications.
9. Commissioner Gray moved, with support from Commissioner Karr, to adjourn the meeting at 8:37 p.m. Motion carried by unanimous vote.

Respectfully submitted,

Maureen Carmody
Recording Secretary